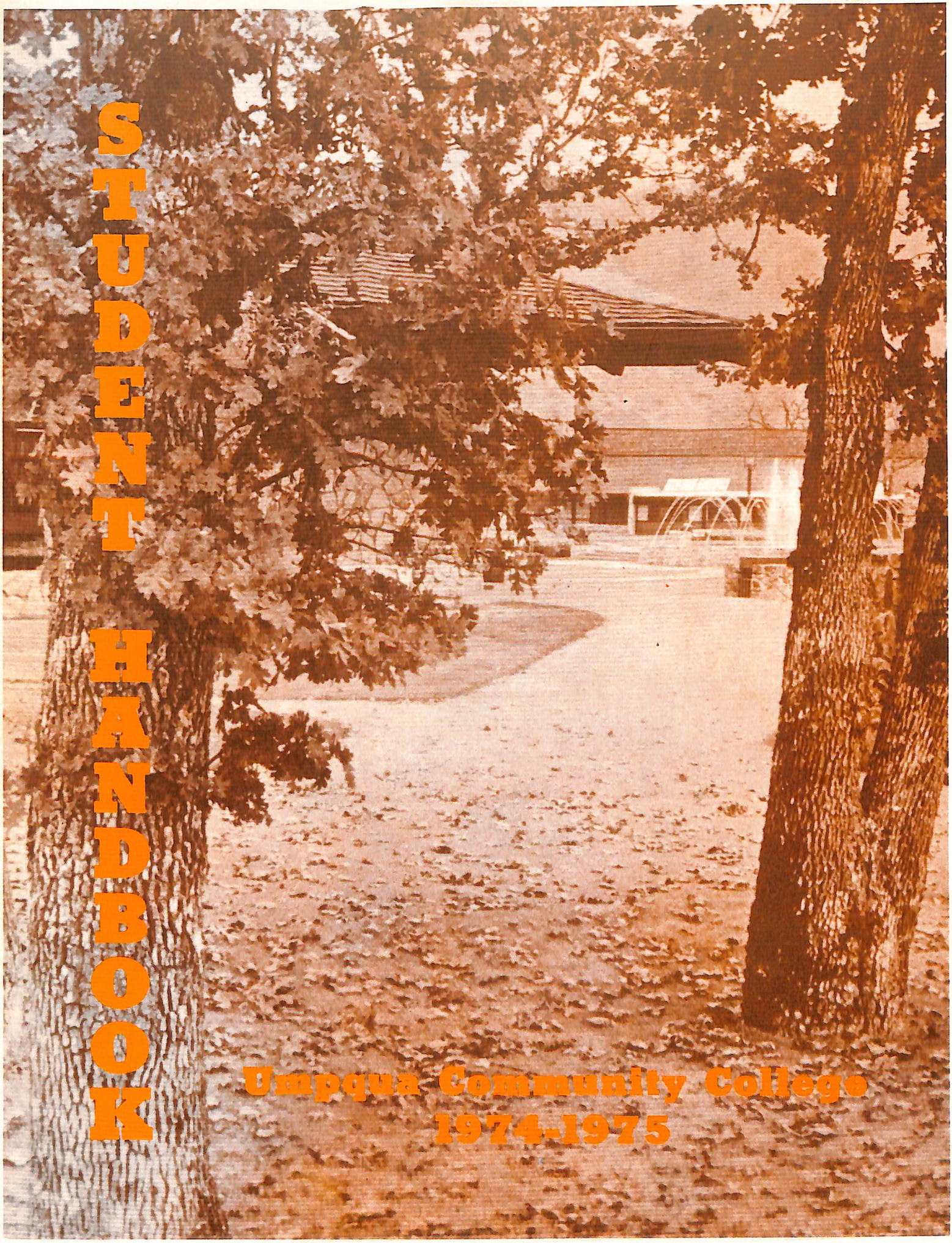
STUDENT HANDBOOK
Umpqua Community College
1974-1975

The Student Handbook is published annually by Umpqua Community College for prospective students and others interested in UCC's programs.

The purpose of the handbook is to acquaint students with rules and regulations about Umpqua Community College and its activities.

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FALL TERM 1974

Registration	July 29 — September 27
Classes Begin	September 30
Last Day to Register or Add Classes	October 11
Last Day to Withdraw Without Signatures	October 25
Veterans Day Holiday	November 11
Thanksgiving Holiday	November 28 — December 1
Last Day to Withdraw	December 13
Final Exam Week	December 16-20
End of Fall Term Classes	December 20
Christmas Holiday	December 21 — January 5

SPRING TERM 1975

Registration	February 17 — March 28
Classes Begin	March 31
Last Day to Register or Add Classes	April 11
Last Day to Withdraw With Signatures	April 25
Memorial Day Holiday	May 26
Last Day to Withdraw	June 6
Final Exam Week	June 9-13
End of Spring Term Classes	June 13
Commencement	June 15

WINTER TERM 1975

Registration	November 25 — January 3
Classes Begin	January 6
Last Day to Register or Add Classes	January 17
Last Day to Withdraw Without Signatures	January 31
Last Day to Withdraw	March 14
Final Exam Week	March 17-21
End of Winter Term Classes	March 21
Spring Vacation	March 22-30

UCC President and Board

Joyce White, Secretary to the President

Umpqua Community College President Harry Jacoby

BOARD OF DIRECTORS: Grant Levins, Chairman, Drain; Kenneth Knechtel, Sutherlin; Harry Jacoby, President; William Markham, Riddle; Lois Soulia, Roseburg; Harold Cooley, Glendale; Ray Coffenberry, Myrtle Creek; Wayne Crooch, Roseburg.

College Administration

LEO CRISMAN, Dean of Instruction

JIM WEST, Director of Student Services

BERT YOUNG, Business Manager

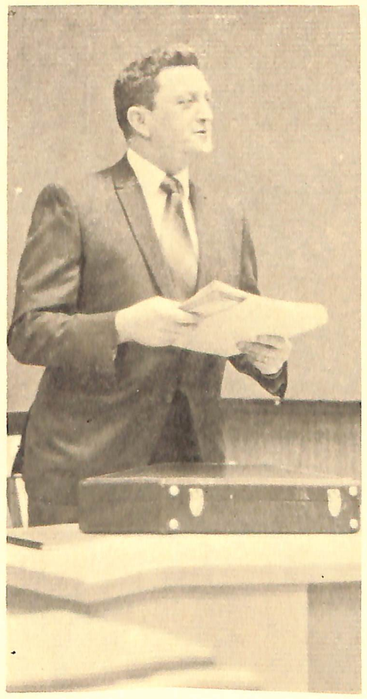
BETTY GUBSER, Deputy Clerk

BOB MOLDENHAUER, Dean Occupational Education

CHUCK PLUMMER, Dean LDC

Where To See About

Absences	Instructors or Deans
Academic Advising	Counseling Staff
Academic Records	Registrar's Office
Activities	Student Services Office
Adding or Dropping Classes	Registrar's Office
Admissions	Registrar's Office
Athletics	Physical Education Department
Audio-Visual	Library
Band	Instructor
Career Information	Counseling Center
Chorus	Instructor
Clubs	Student Services Office
College-Community Scheduling	Student Services Office
Continuing Education Courses	Vo-Tech. Building
Counseling	Counseling, Campus Center
Course Challenge	Deans
Credit Evaluation	Registrar's Office
Degrees	Deans
Draft Registration	Student Services Office
Employment	Counseling Center
Financial Aid	Student Services Office
Food Service	Student Services Office
Grade Reports	Registrar's Office
Graduation	Registrar's Office
Housing	Counseling Center
Job Placement	Counseling Center
Lost and Found	Student Services Office
Parking	Administration Building
Poster Approval	Student Services Office
Publications	Student Services Office
Rally Squad	Student Services Office
Recreation Room	Student Services Office
Scholarships	Student Services Office
Student Service Office	Campus Center
Social Security Benefits	Registrar's Office
Student Government	Student Services Office
Student Lounge	Student Services Office
Telephones	Library Foyer, Campus Center Foyer
Testing	Counseling Center
Transcripts	Registrar's Office
Veteran's Benefits	Counseling Center
Vocational-Technical Courses	Vo-Tech. Building
Voters Registration	Student Services Office
Withdrawal from College	Registrar's Office
Withdrawal from Course	Counseling Center
Work-Study Placement	Student Services Office



Definitions

ACADEMIC YEAR—Three terms, approximately 12 weeks each, beginning in September and ending in early June.

ASSOCIATE IN SCIENCE DEGREE—Degree awarded after satisfactory completion of a two year vocational-technical program.

ASSOCIATE IN ARTS DEGREE—Degree conferred after satisfactory completion of a full two year schedule of college transfer courses.

AUDIT—To attend a course without receiving credit. Audits can be identified on transcripts. (U.C.C. does not permit auditing.)

BACHELOR OF ARTS DEGREE—A college degree awarded after completion of a four year course including a foreign languge.

BACHELOR OF SCIENCE DEGREE—A college degree awarded after completion of a four year course not including a foreign language.

CERTIFICATE—Recognizes the completion of a course or prescribed program of less than one year's duration.

CHALLENGE COURSE—A student may petition for the right to receive credit for a course on the basis of previous experience or study.

CLASS HOUR—Time class meets.

CLOCK HOURS—Actual time in hours that a class meets.

FRESHMAN—Regular first year student; one with 0-41 earned credit hours.

FULL-TIME STUDENT—One registered for 12 or more term hours.

GRADE POINT AVERAGE (GPA)—Total number of grade points received for A, B, C, D, or F grade divided by total term hours, computed by multiplying number of credit hours times points allowed for grade received in a course, adding the total points for all courses and dividing by credit hours carried.

HONOR ROLL—Lists of students achieving academic distinction; Dean's list 3.0-3.49; President's list 3.5-4.0.

INCOMPLETE GRADE—An indication of unfulfilled course requirements; achieved by agreement between student and instructor as to content and time of make-up.

LOWER DIVISION—College transfer credit courses for the first two years of academic credit.

MAJOR—A principal area of study chosen by a student for a degree.

NON-TRANSFERABLE—Course credits which are not acceptable toward graduation in a four-year liberal arts or professional college program.

OUT-OF-DISTRICT—A student not a resident of the Douglas County area Education District, but residing in the state.

OUT-OF-STATE—A student not a legal resident of the State of Oregon.

PART-TIME STUDENT—One registered for 11 hours or less.

PRE-REGISTRATION CONFERENCE—A scheduled meeting with an advisor before a student enrolls each term.

PREREQUISITE—Background necessary for registration in particular course.

QUARTER—Same as a term.

SEMESTER—Approximately 18 weeks when the academic year is divided into two instead of three parts.

SEQUENCE—Three closely related subject courses extending in order through the three terms of the academic year.

SOPHOMORE—Regular second year student who has completed 42 term hours in an academic or 45 term units in a technical program.

SPECIAL STUDENT—One who fails in some respect to meet the requirements for regular standing or who isn't enrolled to progress toward graduation.

SUSPENSION—Disqualification from attendance rights. The college administration has discretionary authority to suspend.

TECHNICAL PROGRAM—A two year course designed to prepare students for employment in technical or vocational fields.

TERM—Approximately 12 weeks or 1/3 of an academic year.

TLN (Term Line Number)—Each course for each term has a number, in sequence; an identification number for the computer.

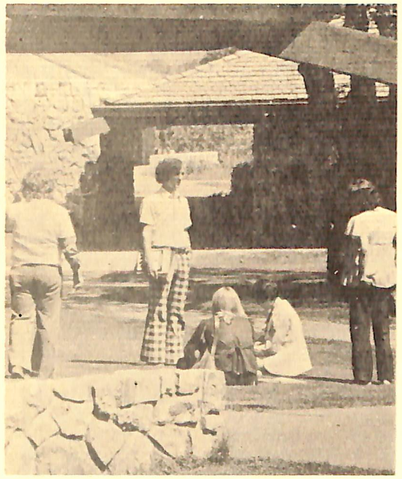
TUITION—Stipulated fees charged for full or part-time registration.

UPPER DIVISION—College credit courses for the last two academic years of a four year program.

VOCATIONAL PROGRAM—One year program in vocational-technical field.

WAIVER—Being excused from course when proficiency is demonstrated.

WITHDRAWAL—Discontinuing a course. To withdraw, a student must file an official form in the registrar's office.



Academic Regulations

Admission

Umpqua Community College maintains an "open door" admission policy, accepting students who provide evidence of suitable preparation for work at the college level. To qualify for regular admission as a fulltime student, persons must present evidence of high school graduation or the equivalent. Persons 18 years of age or older who do not meet this requirement are granted special admission and may complete up to 45 hours prior to qualification as a regular student by earning an adult high school diploma or a GED certificate, or through petition to the appropriate Dean. Students less than 18 years of age may be admitted with mutual approval of their high school principal and the college.

Procedures for Admission

To be officially admitted to the college, students must complete the following procedures:

1. Submit the Application for Admission to Umpqua Community College prior to the registration period.
2. Submit a record of previous education. The applicant should contact the high school or all colleges where work was completed and request that an official transcript be sent to Admissions, Umpqua Community College, P.O. Box 967, Roseburg, Oregon 97470.

NOTE: Persons enrolled in Community Education courses need not meet the foregoing requirements.

Admission to Special Programs

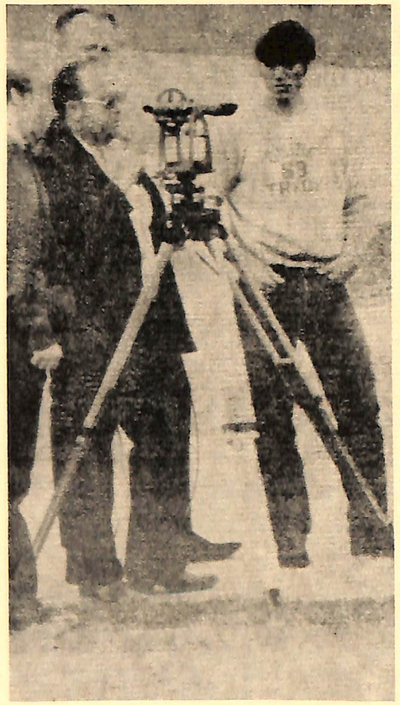
Enrollment in some programs must be restricted because of limitations in staff, equipment and facilities. Special application deadlines and selective admission procedures are established in nursing, heavy equipment operation, and log truck driving programs.

Practical Nursing. All required application documents must be in the Admissions Office by March 31. Entrance requirements include high school graduation or the equivalent, completion of one year of chemistry within the past three years, and evidence of good health provided through a complete physical examination. Personal interviews are part of the selection process.

Associate Degree Nursing. The second-year nursing application form must be submitted by March 15. Entrance requirements include those above, and satisfactory completion of the first-year nursing program or its equivalent as determined by the Admissions Office and the Nursing Department.

Heavy Equipment Operation. One class is held each year, beginning in April. Enrollment is limited to 20 persons. Applicants must be 18-55 years of age, and physically fit. A $50 non-refundable deposit accompanying a completed application form is required to be considered for the class. Selection of class members is made by a screening committee following personal interviews and testing for mechanical aptitude.

Log Truck Driving. Classes begin in March or April. Entrance requirements include minimum age 23, qualification for an Oregon chauffeur's license, and a safe driving record for the past five years. A $25 non-refundable deposit accompanying a completed application form is required to be considered for the class.



Recommended Credit Hour Load

In order to complete the 93 term hours required for the Associate Degree within the normal six terms, a student must average 15-16 hours per term. Transfer students wishing to transfer the maximum allowable hours to a four-year institution may average 18 hours per term. Students who must work should fit their job schedules into the term hour equation and plan on a period in excess of six terms to complete two years of college work. No more than 19 hours may be taken in any one term, unless approval is granted by a dean or counselor.

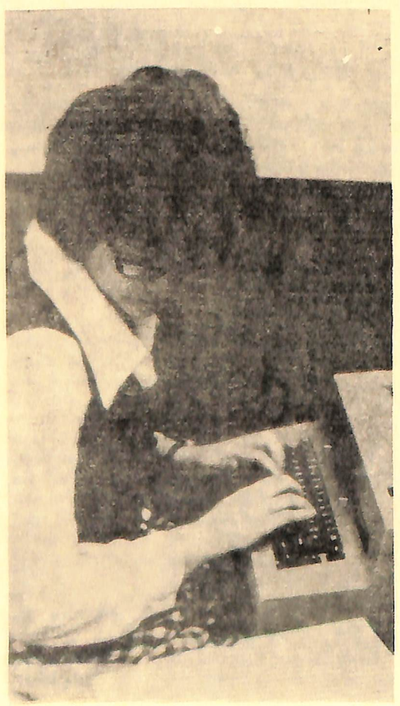
Withdrawals

A student who is registered for a course is considered to be in attendance. If a student discontinues attendance without filing the official withdrawal form in the Registrar's Office, he may receive a failing grade in the course or courses in which he is enrolled. The last day to withdraw each term is the last instructional day prior to the beginning of final examinations.

If a student wishes to withdraw from a course or courses, he must initiate the withdrawal procedure. During the first twenty instructional days of each term, the student may withdraw by completing the appropriate form in the Registrar's Office; after that date the following procedures must be followed.

Withdrawal from the college. To withdraw from all courses the student must secure the signature of a Dean or Counselor. The withdrawal form may be obtained in the Counseling or Registrar's offices, and must be completed and filed in the Registrar's Office.

Withdrawal from courses. To withdraw from one or more courses comprising less than his full class load, the student must secure the signature of a counselor and the instructor(s). The "Schedule Change" form may be obtained in the Counseling or Registrar's offices, and must be completed and filed in the Registrar's Office.



Students are expected to process their withdrawals in person, but under exceptional circumstances may do so by telephoning or writing a letter of explanation to the Registrar's Office. Proper withdrawal is reflected on the student's transcript, and adherence to the correct procedure protects the student's academic record.

Students appeals for exception to the withdrawal policy must be directed to the Academic Standards Committee.

Incompletes

An "incomplete" mark will not be assigned unless an agreement has been reached between instructor and student as to the content and time of the make-up assignment. Unfulfilled course requirements may result in an "F" grade if arrangements are not made with the instructor. An "I" (incomplete) mark is computed as a failing grade in the term GPA, and becomes an "F" grade unless the work is completed before the close of the following regular school term.

Course Changes

After the registration period closes any student desiring to make course changes such as to add or drop a course may do so by means of a schedule change form secured in the Registrar's Office or Counseling Center. Students are reminded that certain deadlines are listed in the Academic Calendar for course changes.

Credit by Examination

Umpqua Community College recognizes three processes through which persons may acquire college credit by examination:

Course Challenge. Applications for course challenge may be obtained in the Registrar's office after the student has first consulted with the appropriate faculty member. Credit by challenge may not be received

if the course duplicates credit previously earned, or if the course is more elementary than a course in which the student has already earned credit. A student may challenge a course only once; if examinations are not passed the student must enroll in the course in order to obtain credit.

College Level Examination Program. The College Entrance Examination Board has recently instituted the CLEP program, a set of nationally normed examinations developed by experts in various fields. CLEP offers both subject matter examinations and general examinations. The subject matter examinations will provide 3-12 credits in individual subjects; the general examinations fulfill some sequence requirements for the Associate Degree. Further information is available in the Counseling Center or the Registrar's Office.

Advanced Placement Program. Students who take college level work in Advanced Placement courses in high school are eligible to take Advanced Placement examinations developed by the College Entrance Examination Board. Umpqua Community College grants credit in a number of subjects to students who have achieved acceptable scores on these tests.

Veterans Information

The credit programs at Umpqua Community College are approved for veterans training by both the Veterans Administration and the State of Oregon.

Those eligible for veterans' benefits, including wives and children of service-connected total and permanently disabled veterans and/or widows and children of veterans who died from service-connected disabilities, should contact the local campus Office of Veterans Affairs in the Counseling Center for information on how to apply for their educational benefits.

Veterans should follow the regular admission procedures and complete the necessary Veterans Administration forms. Each student registering for the first time or changing his schedule is required to report his schedule to the Veterans Office on campus. This includes adding classes, withdrawing from individual classes, withdrawing from school, change of address, or any other change.

Veterans having difficulty with course work are eligible for tutoring assistance through their veterans benefits.

Veterans' dependents receiving educational benefits—wives, widows, and children—must follow the same procedures as veterans.

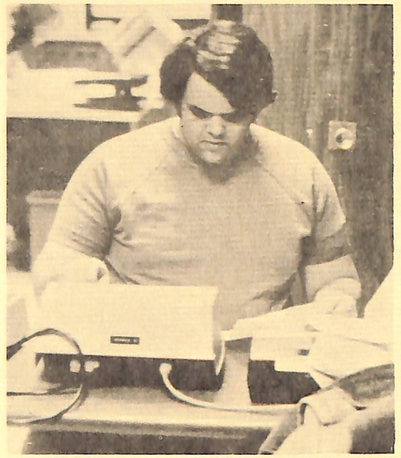
To qualify as a full-time student in an Associate Degree program, a veteran must take a minimum of 12 credit hours each term, nine hours for three-fourths time, and six hours for one-half time. Full-time students in certificate programs must be in class related activities a minimum of 30 clock hours per week.

The V.A. payment should be received within six weeks from the time the necessary papers are submitted. Thereafter, monthly checks should arrive around the first of each month.
The on-campus Veterans Affairs Office has been established to provide services to veterans—tutorial, study skills, special veterans' counseling, financial aid, employment information, follow-up and many other supportive services.

To prevent problems with benefits, veterans should see the Veterans Coordinator.

Special Fees

Check Irregularity Fee — $1.00
Transcript Fee — $1.00
Automotive Laundry Fee — $5.00
Science Laboratory Fee — $5.00 per lab, maximum $10 per quarter
Occupational Laboratory Fee — $5.00 per quarter in automotive, computer programming, engineering, forestry, and nursing programs



Welding Fee — $15.00 per welding course, maximum $30 per quarter
Physical Education Fees — $2.00 per quarter, maximum $4.00
Bowling Fee — $5.00 Golf Fee — $9.00

Tuition

Tuition charges are payable in full at the time of registration. Payment each term of the amounts stipulated below entitles students to the services maintained by the College including use of the library, course materials and equipment. No reduction in fees is made to students who do not intend to avail themselves these services.

	District Resident	Out of District Resident	Out of State Resident
Full-Time, 9 or more credits	$110.00	$145.00	$400.00
Part-Time Registration			
One credit hour	15.00	25.00	55.00
Two credit hours	29.00	38.00	106.00
Three credit hours	42.00	55.00	153.00
Four credit hours	54.00	71.00	197.00
Five credit hours	66.00	87.00	240.00
Six credit hours	78.00	103.00	284.00
Seven credit hours	89.00	117.00	324.00
Eight credit hours	100.00	132.00	364.00

Tuition Refunds

Students who withdraw from Umpqua Community College and have complied with regulations governing withdrawals are entitled to certain refunds of tuition depending on the time of withdrawal. Full tuition less $1.00 is refunded if withdrawal is made during the first week of the term. Three-fourths tuition less $1.00 is refunded if withdrawal is made during the second week. One-half tuition less $1.00 is refunded if withdrawal is made during the third week. One-fourth tuition less $1.00 is refunded if withdrawal is made during the fourth week. No refund will be made if withdrawal is after the fourth week. Refunds in all cases are calculated from the date of application for refund and not from the date when the student ceased attending classes. The only exception is in an unusual case where it can be shown that formal withdrawal was delayed for reasons beyond the student's control. Special fees charged for particular courses are not refundable.

Academic Standing

A student's work is considered satisfactory or he is considered in good standing when he maintains an average of "C" (a GPA of 2.00) on both his term and cumulative grade record.

Grade System

The quality of students' work is measured by a system of grades and by computed grade-point averages. The grading system is composed of:

A — Exceptional accomplishment
B — Superior work
C — Average work
D — Inferior work
F — Unsatisfactory work

No credit is granted for unsatisfactory work. Two additional marks are used, W, signifying withdrawal from a course; I, signifying that the instructor has granted an "incomplete" mark with arrangements made for completing the requirements.

Honor Roll

Students who carry 12 term hours or more and earn a GPA of 3.50 or above without a failing grade are placed on the President's Honor Roll. Those students whose GPA is 3.00 to 3.49 are placed on the Dean's Honor Roll.

Probation

A student who earns a GPA below 2.00 or a student entering with a grade-point average below the 2.00 for a term or cumulative will automatically be placed on probation for the subsequent term. Official notice is given and an appropriate notation is made on the permanent record of the student. Counseling is then employed to assist the student in improving his academic standing. Continued probationary status may result in the reclassification of the student or disqualification from further attendance.

Suspension

The College administration has discretionary authority to suspend a student whenever it is apparent that such action is necessary.

Degrees, Diplomas and Certificates

Umpqua Community College awards two nationally-recognized degrees: Associate in Arts, and Associate in Science. The Associate in Arts Degree is conferred on students who complete a full two-year program in the College Transfer Division. The Associate in Science Degree is awarded to students completing satisfactorily a complete two-year program in the Occupational Division. The student may apply for a Certificate of Completion when a partial program has been completed in the Occupational or Continuing Education Divisions.

Associate in Arts Degree

The general requirements for the Associate in Arts Degree are as follows:

1. 93 term hours of transfer credit.
2. Cumulative grade point average of 2.00 for all work.
3. English Composition, 9 term hours.
4. Personal Health, HE 250 (unless excused).
5. Physical Education, 5 terms (unless excused).
6. A required year sequence in each of the following groups: Science & Mathematics, Social Science, and Humanities. A second year sequence in one of the three groups.
7. At least one sequence in Humanities must be in the Literature field.
8. A student must attend at least two terms (including the last term) before the Associate in Arts Degree is awarded, and must have completed 24 term hours at Umpqua Community College.

Associate in Science Degree

The Associate in Science Degree will be awarded by Umpqua Community College to students who satisfy the following requirements:

1. Complete all required courses in a two year occupational curriculum.
2. Maintain a grade point average of 2.00 (C-average).
3. Attend Umpqua Community College two terms, (including the last term) completing a minimum of 30 term hours.

Diplomas and Certificates

The certificate or diploma will be awarded to students who satisfy the following requirements:

1. A diploma will be awarded to those students who complete a one year program of 48 term units or more. An accumulative grade point average of 2.00 and attendance the last term are required.
2. The satisfactory completion of a course or courses may be recognized by the awarding of a certificate. Specific awards are dependent upon the nature of the program.

Counseling

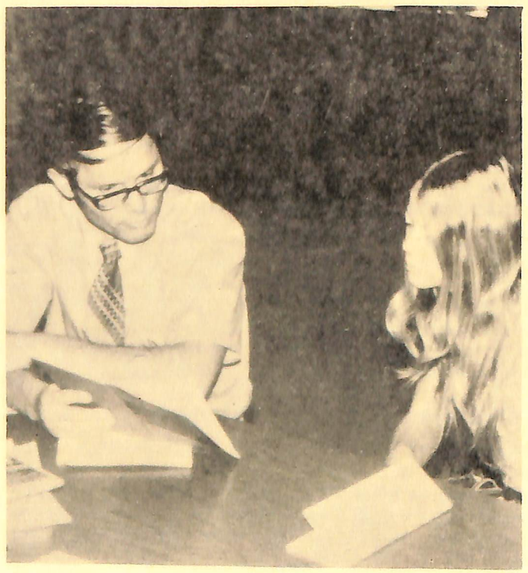
The Counseling Department, located in the Campus Center, offers counseling services to all students throughout the year. The staff is available to help students with decisions regarding personal problems to discuss career plans and to assist in planning educational programs.

Some of the other services offered by the counseling department are career information, student housing, student employment, and financial aid. At student request, the counseling department will administer tests that will help the student learn more about his capabilities and interests as they relate to career planning.

The Counseling Center is open 8 a.m. to 5 p.m. daily, and evenings by appointment.

JOAN KNUDTSON, Director of Counseling

WIL WATERS, Veterans Coordinator



BRUCE OBERST, Counselor and Placement

RAY NEWEY, Counselor and Testing

College Bookstore

The College Bookstore is operated as a service to the academic community. All necessary textbooks and supplies needed for classes are available. Merchandise and services are categorized into several different areas, including textbooks, used books, paperbacks, supplies, novelties, and sportswear.

The bookstore will be open Monday through Thursdays, from 8:30 a.m. to 4:00 p.m. during the academic year. On Friday, the bookstore will be open from 8:30 a.m. to 3:00 p.m.

In addition, the first two weeks of each term, evening hours are kept from 6:30 p.m. to 9:00 p.m., except Friday.

BUY-BACK POLICY

At the end of each term, a list of textbooks will be completed and published stating the name and quantity of used books the bookstore will buy back. Any book on the list may be sold at 50 per cent to 60 per cent of the retail value, depending on condition.

UCC Food Services

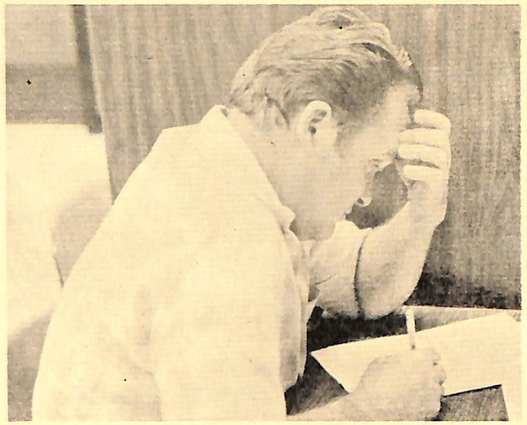
The food services are located in the Campus Center. The hours of operation are 8:00 a.m. to 4:30 p.m Lunch is served from 11:00 a.m. to 1:00 p.m. during which time two entrees and a daily special are offered. Hamburgers, fries and beverages are available all during the day. The evening hours are from 7:30 p.m. until 9:00 p.m., Monday through Thursday.

The cafeteria operations is by and large self-service. To help keep the cost of food low, students and staff are asked to return their trays to the tray racks provided.

Banquets and luncheons can also be arranged by contacting the Director of Student Services.

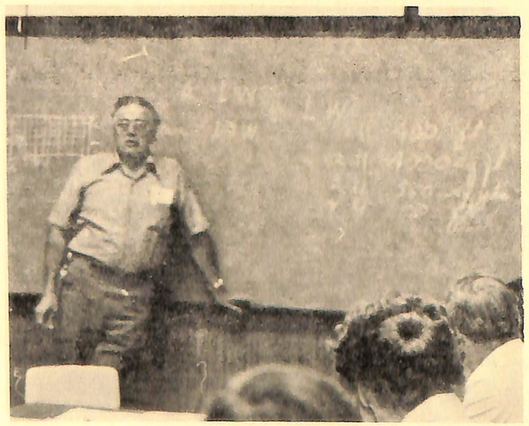
BETTY SPENCER, Manager

Learning Lab



Ms. ALTA ABRAMS instructing adult students in the Umpqua Community College Learning Lab.

Adults who have not completed high school may be interested in pursuing the college's Adult High School Diploma through a new performance competency demonstration program available through the Learning Lab. Other students may wish to prepare for the General Educational Development, or GED, tests. Upon receiving satisfactory scores, the Oregon State Department of Education issues the Certificate of High School Equivalency through the official GED Test Center administered by the college.



DICK GATES, Director of the Learning Lab and Adult Basic Education, talks with a group of students about test taking techniques.

The Learning Lab, located in Rooms 10 and 10A of the Technology Building, offers a variety of free services for full-time students:

- Tutors are available to assist students in Math, Science, and other college subjects by request.
- Developmental and Effective Reading help, including speed reading equipment.
- Assistance in developing study habits and improved learning techniques is offered in small groups or individually.
- Individualized instruction is basic communication skills and computation skills can also be scheduled.

Individual tutoring and study carrels are available.

Students with special needs, because of crippling, vision, hearing or other conditions, will find reader services, sign language interpretations, notetaking, and other special services available to help insure their success at Umpqua Community College. Special assistance is also available for adults who need basic education, English as a Second Language or help with citizenship and naturalization examinations.

All students and adults of the community are urged to take advantage of the instruction and services available through the Learning Laboratory, open each term from 8 a.m. to 4 p.m. If there is sufficient interest, selected evening hours may also be scheduled. Call extension 60 for information.

UCC Library

The library staff extends a warm welcome to all students. Any staff member is most happy to assist patrons in locating needed materials.

The library is open from 7:45 a.m. to 8:30 p.m. Monday through Thursday, and from 7:45 a.m. to 5:00 p.m. on Friday. If there is sufficient demand, selected weekend openings will be scheduled.

A library handbook is distributed to students at the fall quarter orientations. Any student not receiving such a handbook at that time is encouraged to ask for a copy at the circulation desk as the booklet contains specific information which should simplify the use of library resources.

The library's book collection is categorized in the card catlog by author, title and subject. Circulating books and periodicals in the stack area may be checked out on a long-term loan basis with a student identification card. Reference books and current periodicals, which do not circulate, are shelved in the reading room, and reserve materials are kept behind the circulation desk.

Mrs. BRUSHE assists students.

Mrs. MOODY, Head Librarian, keeps a careful eye on WILLIARD ALDRICH, English Professor as he does some "copying".

LIBRARY SERVICES

- Group Study Conference Rooms available by request.
- Typing Rooms and typewriters available as a free service.
- Photocopying done for a small charge.
- Lockers and keys checked on a quarterly basis for a refundable $2 deposit.
- Audio-visual machines and materials, such as slide projectors, microreaders, tape recorders, record players, set up by request in the A-V Conference Room.

Financial Aid

Student Service Secretary DIANE BLIXSETH assists student with completing the necessary forms.

FINANCIAL AID

Financial aid available to students attending Umpqua Community College includes the work-study program, long-term loans, grants, scholarships and short-term emergency loans.

WORK STUDY

Opportunities for part-time employment exist both off and on campus. Students can work up to 15 hours per week while classes are in session and 40 hours per week during vacation period. Applications available in Financial Aid office.

NATIONAL DIRECT STUDENT LOAN

A student who can document need may borrow up to $1,500 per year and an undergraduate up to a maximum of $5,000. Repayment and interest at a 3 per cent rate, are deferred until nine months after the borrower ceases to be a student. Eligibility: Must be enrolled on at least a one-half time basis. Must document need by application available in Financial Aid office.

GUARANTEED STUDENT LOAN

This loan fund is administered by local lending agencies in conjunction with the State Scholarship Commission. A maximum of $1,500 per academic year may be borrowed at 7 per cent interest. Repayment begins 9 months after the student leaves school or graduates. The interest of qualifying for Federal Interest benefits also deferred until the student terminates his program of study. Who is an eligible student: 1. Is a resident of the State of Oregon. 2. Will be enrolled on at least a one-half time basis at Umpqua Community College. Application available in Financial Aid office.

SHORT TERM LOANS

The Umpqua Community College Loan Fund provides short-term financial assistance to students in emergency situations. A student carrying at least 8 credit hours may borrow up to $75 interest free. The loaned and a $5.00 service charge must be repaid prior to the end of the term.

SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANTS

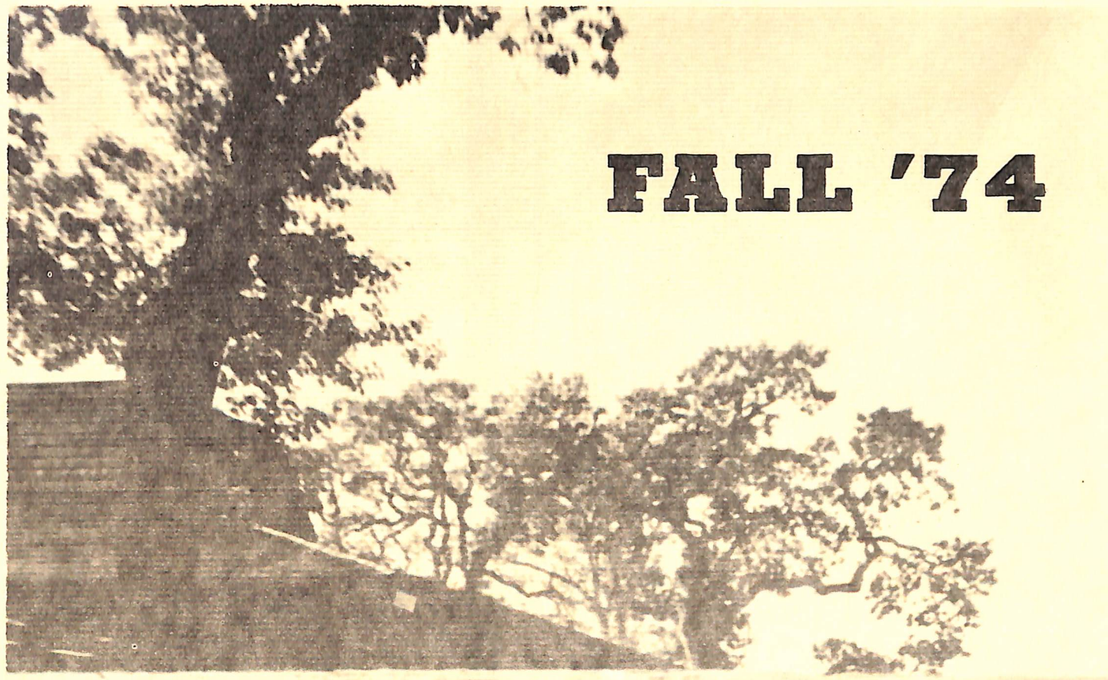
Grants ranging from $200 to $1,000 are available to undergraduate students from low-income families who have exceptional financial need and who, without such assistance, could not attend college. Application available in Financial Aid office.

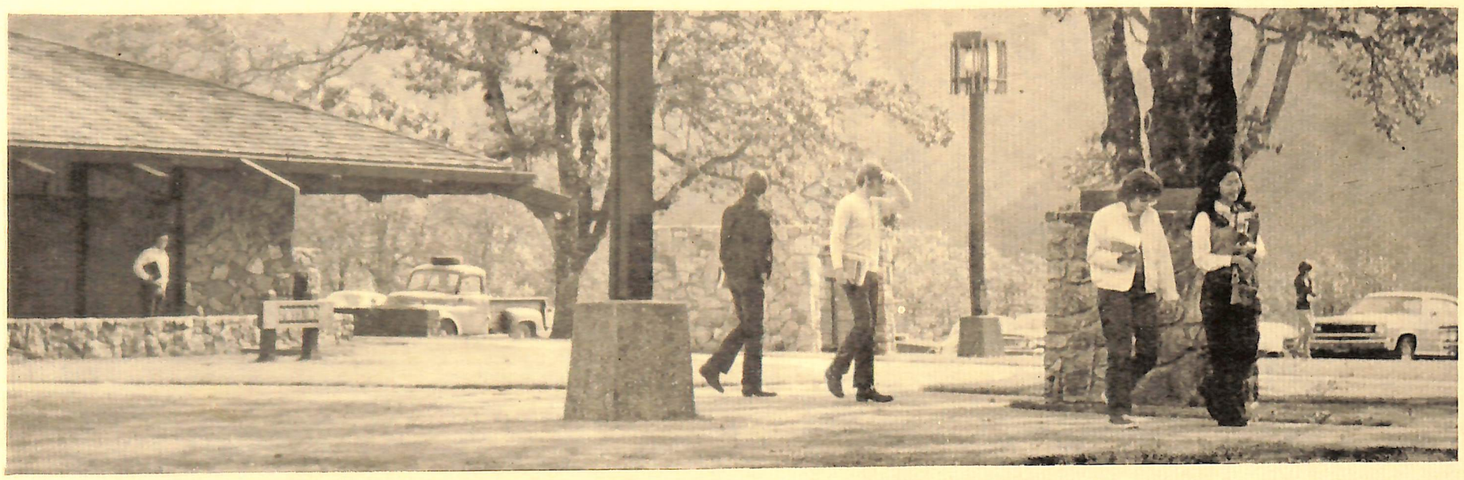
BASIC EDUCATIONAL OPPORTUNITY GRANT

The Basic Educational Opportunity Grant program is a new source of Federal student financial aid with the purpose of providing eligible students with a "floor" of financial aid to help defray educational costs. Who is an eligible student: 1. Has demonstrated financial need. 2. Has begun his/her postsecondary education after April 1, 1973, unless this postsecondary education was remedial or preparatory in nature. 3. Will be enrolled as a full time student carrying 12 or more credit hours per term. Application available in Financial Aid office.

SCHOLARSHIPS

Many Umpqua Community College scholarships are available from individuals and service organizations in communities throughout Douglas County. Applications for renewal of existing scholarships, and freshman and sophomore level scholarship requests should be made through the Financial Aid office.





Fall '74 Activity Calendar

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		OCTOBER				
30	31 Classes begin	1 Activity Committee Meeting, 12 noon Publications Room Student Council Meeting, 12 noon Publications Room	2 College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room 11 a.m. to 1 p.m. Inter-club Meeting, 12 noon, Publications Room Recreation Night, PE Complex, 7 p.m.	3	4 Last day to register to vote in General Election	5 Cross Country: UCC at Sutherlin 11 a.m. Deer Season Opens
6	7 Activity Committee Meeting, 12 noon, Publications Room	8 Student Council Meeting, 12 noon, Publications Room	9 College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. to 1 p.m. Recreation Night in PE Complex 7 p.m.	10	11 Last Day to Register or Add Classes Movie: "Tora, Tora, Tora" 8 p.m. UCC Auditorium Petitions for Fall Term elections due	12 Cross Country: Southern Oregon Invitational at Ashland 11 a.m.
13	14 COLUMBUS DAY Activity Committee Meeting, 12 noon, Publications Room	15 Student Council Meeting, 12 noon, Publications Room Petitions for Fall Term elections approved.	16 College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. to 1 p.m. Recreation Night in PE Complex, 7 p.m.	17 Community Concert: Jerry Jennings, Tenor, 8:15 p.m., UCC Auditorium	18	19 Cross Country: UCC at Bend 11 a.m.
20	21	22 Community Service: Charles Kuralt, CBS News Commentator, topic "On the Road" 8 p.m., UCC Auditorium ASG Campaign Week Student Council Meeting, 12 noon, *Publications Room*	23 Rally Squad Selections Committee Meeting, 12 noon, Student Conference Room College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. - 1 p.m. *Recreation Night in PE Complex, 7 p.m.*	24 UNITED NATIONS DAY	25 Last Day to Withdraw Without Signatures Movie: "Bonnie & Clyde" 8:00 p.m., UCC Auditorium	26 Rocky Mountain Elk Season Opens
					NOVEMBER	
27	28 VETERANS' DAY Cross Country: OCCAA Championships at Coos Bay 11 a.m. Activity Committee Meeting, 12 noon, Publications Room	29 Student Council Meeting, 12 noon, Publications Room Fall Term ASG Elections	30 College Newscast, KQEN, 8:35 a.m. Fall Term ASG Elections Health Nurse in Student Health Room, 11 a.m. to 1 p.m. Recreation Night in PE Complex, 7 p.m.	31 Health Insurance Representative in the cafeteria at 11:30 a.m.	1	2 Cross Country: Region 18 Tournament, Twin Falls, Idaho 11 a.m.
3	4 Activity Committee Meeting, 12 noon, Publications Room	5 ELECTION DAY General Elections Student Council Meeting, 12 noon, Publications Room	6 College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. - 1 p.m. Inter-club Council Meeting, 12 noon, Publications Room Recreation Night in PE Complex, 7 p.m.	7	8 Movie: "Unsinkable Molly Brown" 8 p.m., UCC Auditorium	9 Cross Country: Nationals at Eugene 11 a.m.
10	11 Veterans Day	12 Student Council Meeting, 12 noon, Publications Room	13 Umpqua Symphony Association presents Oregon Symphony Association 8 p.m., UCC Auditorium College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. - 1 p.m. Recreation Night in PE Complex, 7 p.m.	14	15	16 Roosevelt Elk Season Opens
17	18 Activity Committee Meeting, 12 noon, Publications Room	19 Student Council Meeting, 12 noon, Publications Room	20 College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. - 1 p.m. Recreation Night in PE Complex, 7 p.m.	21	22 Movie: "Twisted Nerve" 8 p.m., UCC Auditorium	23
24	25 Activity Committee Meeting, 12 noon, Publications Room	26 Student Council Meeting, 12 noon, Publications Room	27 College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. - 1 p.m. Recreation Night in PE Complex, 7 p.m.	28 THANKSGIVING DAY Wrestling: UCC at Lassin CC 7:30 p.m. Thanksgiving Vacation Health Insurance Representative in the cafeteria at 11:30 a.m.	29 Wrestling: UCC at Shasta 7:30 p.m. Basketball: UCC at Nevada West CC 8 p.m. Thanksgiving Vacation	30 Wrestling: UCC at Butte CC 7:30 p.m. Basketball: UCC at Nevada West CC 8 p.m.
				DECEMBER		
1	2 Basketball: UCC at College of the Siskiyous 3 p.m. Activity Committee Meeting, 12 noon, Publications Room	3 Student Council Meeting, 12 noon, Publications Room	4 College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. - 1 p.m. Inter-club Council Meeting, 12 noon, Publications Room Recreation Night in PE Complex, 7 p.m.	5	6 Basketball: Shasta at UCC 7:30 p.m.	7 Wrestling: UCC at O.T.I. Tournament 1 p.m. Basketball: Shasta at UCC 7:30 p.m.
8	9 Activity Committee Meeting, 12 noon, Publications Room	10 Student Council Meeting, 12 noon, Publications Room	11 Basketball: UCC at SWOCC 7:30 p.m. College Newscast, KQEN, 8:35 a.m. Health Nurse in Student Health Room, 11 a.m. - 1 p.m. Recreation Night in PE Complex, 7 p.m.	12	13 Last Day to Withdraw Basketball: UCC at N.W. Christian College 8 p.m. Movie: "The General" 8 p.m. UCC Auditorium	14 Basketball: Portland CC at UCC 7:30 p.m.
15	16 Community Concert: Catherine and Joseph Malfitano 8:15 p.m., UCC Auditorium Final Exam Week	17	18	19	20	21 Note: Classes begin January 6, 1975

Student Government . . .

ASG's student officers for 1974-75 are from left to right: Al Menard, Public Relation Manager, Susan Taylor, Business Manager, Dorman Ledbetter, Vice President in charge of Activities, Barb Johnson, Recording Secretary, and Jim Bars, President.

The Student Council is the official executive body of the Associated Students of Umpqua Community College. The purpose of the ASUCC is to promote student involvement in all phases of college life. The ASUCC constitution was developed by student leaders and approved by the student body.

The governing body is composed of the ASUCC President, Business Manager, Public Relations Manager, Recording Secretary, two vice presidents and two representatives each from the College Transfer and Vocational-Technical Divisions. The Student Council holds weekly meetings at 12:00 p.m. in the Campus Center on Tuesdays. All students and faculty members are welcome to the meetings.

CBS Newsman Charles Kuralt will appear in the auditorium on October 22, 1974, at 8:00 p.m.

Fall Film Schedule

October 11
Tora, Tora, Tora

October 25
Bonnie & Clyde

November 8
Unsinkable Molly Brown

November 22
The General

December 13
Twisted Nerve

These films are open to the public with no admission charge. They will begin at 8:00 p.m. in the College Auditorium.

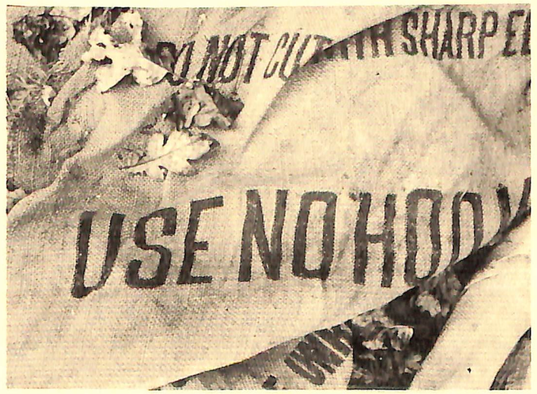
. . . and Organizations

'73-74 Rally Squad

The organization of clubs and interest groups is encouraged by the Student Government and the college, as they give the student an opportunity to become involved with campus life. New organizations may achieve official status by submitting a petition with fifteen signatures to Student Council for approval. Each group must have a constitution approved by Council and must work at least "in part as a service club" to the college. The time of 12:00 on Thursday seems best for club meetings.

Clubs and interest groups now active on campus include: **Campus Challenge,** a non-denominational Christian club which fosters the knowledge of Christianity among students, advised by Mr. Ray Newey; **Phi Beta Chi**, the campus honorary, with Mr. Charles Plummer as advisor; **Drama Club** which, under the direction of Mr. Willard Alrich, is a theatrical group that performs and studies plays; **The Coachmen Club,** auto enthusiasts who sponsor auto-cross and car rallys, advised by Mr. Victor Bridges and Mr. George Rummel; **The Veterans' Club**, which works actively to aid all veterans with Mr. Warren Schwartz as advisor.

Representatives from each club meet to coordinate activities on the first Wednesday of every month at 12:00 in the Campus Center.



Photography Class

Drama Club production of Winnie the Pooh

Newspaper, band, chorus, rally and photography are interest groups available for you to join. There is potential for other organizations, such as an Environmental Club, Sportsmen's Club and Ski Club, to mention a few possibilities. If you are interested in forming a club, contact the Director of Student Services.

Intramural sports and recreational night are also a big attraction for UCC students.

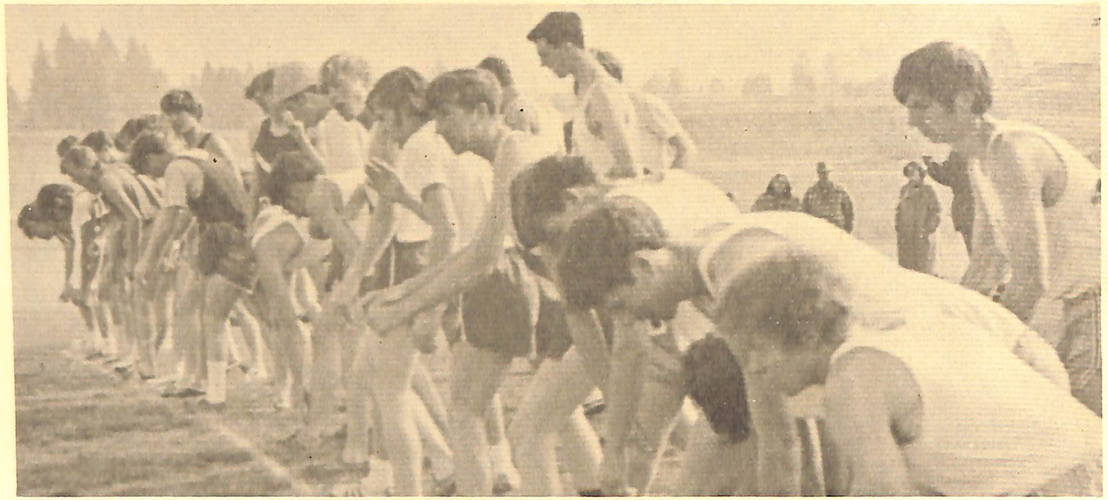
SANDY CARTER, Vice President in charge of task forces.

Student Activities

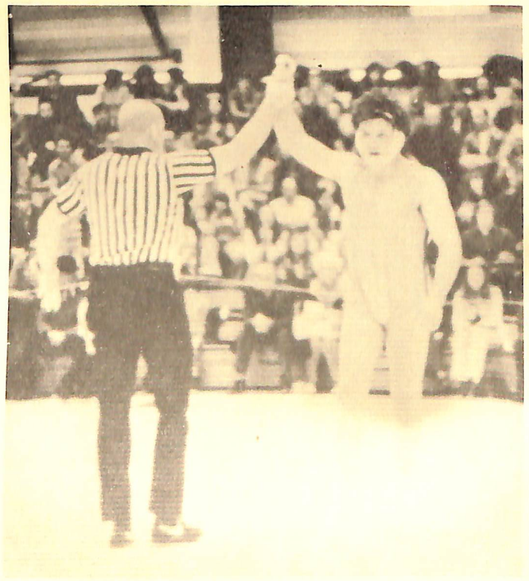
Standing committees of the associated students offer opportunity for you to get involved. Chaired by one of the vice presidents, the Activities Committee has the responsibility of organizing student sponsored functions from dances to picnics. This involves preparing a budget, getting posters made, selling tickets, etc. The Budget Committee, chaired by the business manager has as its main purpose the preparing and proposing of the total student body budget. Another student committee of the ASG is under the direction of the Public Relations Managers; it is the Publicity Committee and has the vital functions of keeping the public and students informed of all college events. The Public Relations Manager must also communicate with radio stations, television and local newspapers for their help in off campus publicity.

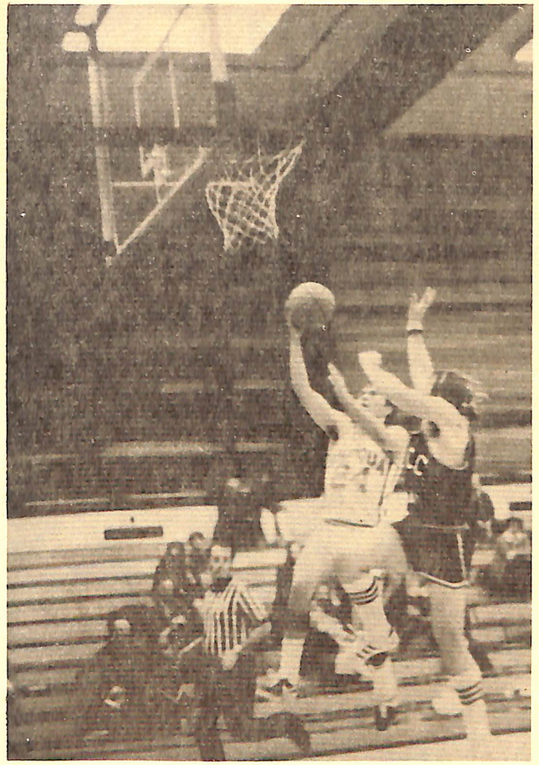
There is also an Inter Club Council that meets once a month to coordinate the functions that are being sponsored by the various clubs. Each club must send at least one representative to these meetings. There are a variety of other committees that also include faculty and adminstration that students are asked to participate on.

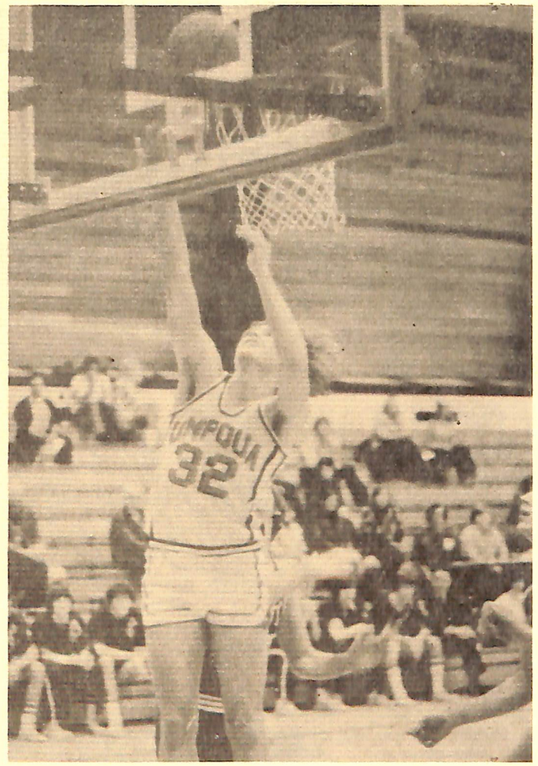
Intercollegiate Athletics



The athletic teams of UCC engage in competition with the other community colleges in Oregon and in some pre-season games with schools in Northern California. UCC belongs to the Oregon Community College Athletic Association, and participates in cross-country, basketball, wrestling, golf and track. Students who participate must meet prescribed requirements in regard to legal residence, academic standing and previous competition. Information on these requirements can be obtained from the Athletic Director, "Cy" Perkins.

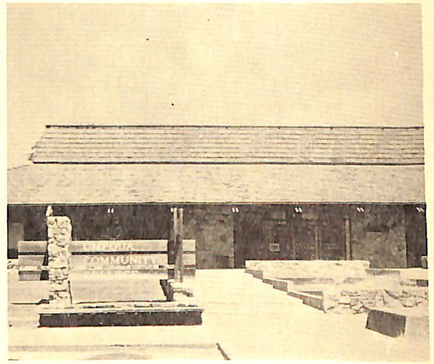






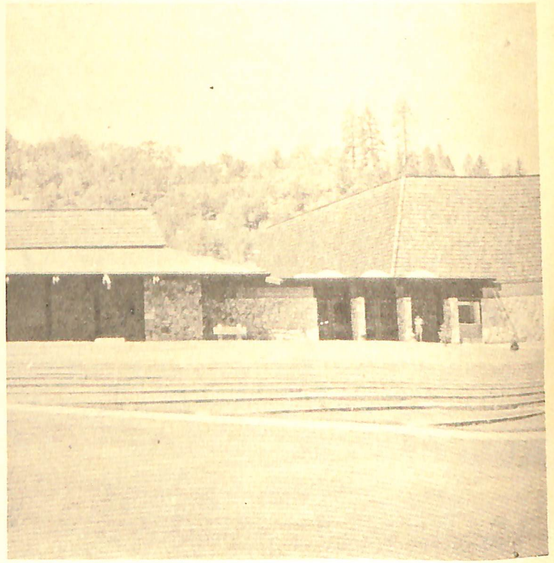
Campus Buildings

AUDITORIUM

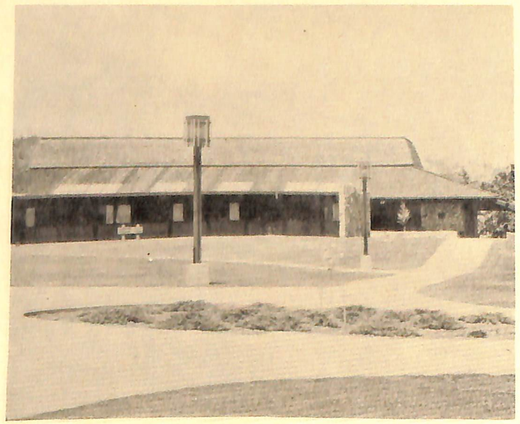


ADMINISTRATION

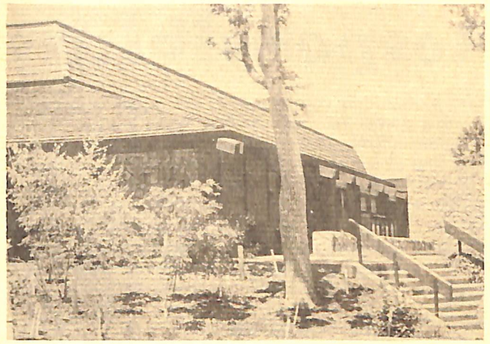
Umpqua Community College was established in 1964 by a vote of the people of central Douglas County to serve the post-secondary educational needs of the area. Its "open door" philosophy has made education available to the approximately 70,000 residents of the college district, and an estimated 25,000 persons have enrolled in classes.



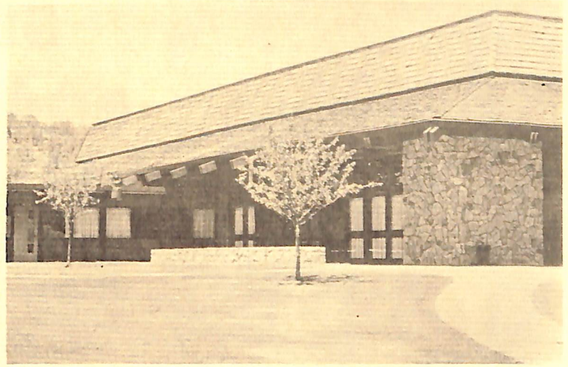
PHYSICAL EDUCATION



JACKSON HALL



VOCATIONAL-TECHNICAL



LIBRARY

CAMPUS CENTER

OCCUPATIONAL

SCIENCE

Student Rights and Responsibility

A Student Conduct Committee comprised of an equal number of students and staff were given the task of drafting a policy on students' rights and responsibilities. As one may be sure, this was no easy assignment. The first objective of the committee was to establish a criteria for itself. Questions such as these were discussed: (1) Are we curtailing human rights and dignity of man? (2) Does the policy correct rather than exclude? (3) Are the rules for the students' benefit? (4) Do the rules enhance the college? (5) Does the rule promote responsible direction for each person to solve his own problem? With these in mind, the committee drafted the following policy:

Student Rights

1. The student has the right to make the decision as to his class attendance.
2. The student has the right to make the decision as to his personal appearance on campus.
3. The student has the right to be informed about instructor requirements, campus requirements and regulations, and program requirements.
4. The student has the right to express his opinions regarding methods or procedures affecting or restricting his learning.
5. The student has the right to make use of campus facilities when available.
6. The students have the right to form clubs and organizations.
7. The student has the right of freedom of speech, peaceful assembly, and the right of petition.
8. Student organizations have the right to invite and hear any person (s) of their own choice.
9. The student has the right to appeal to the elected College Board in all disciplinary cases under the provision of due process.
10. The student has the right to be treated withe equality in regard to race, creed, and national origin.
11. The student has the right to be protected from undue punishment.
12. The students have a right to identify with the image of the college.
13. The students have a right to have access to the learning environment of the college.

Student Responsibilities

1. The student is responsible for the effects of his decisions.
2. The student is responsible to himself, to his peers, and to meet instructor and campus requirements.
3. The student is responsible to make inquiry in regard to information, and where it can be found.
4. The student is responsible to make his opinions known.
5. The student has the responsibility to comply with the Student Body Constitution and campus requirements and regulations.
7. The student responsible for his own words, actions, deeds, and their effects.
8. Sponsoring organizations are responsible to make known to the community that sponsorship of a person (s) does not imply approval or endorsement of the person (s) views.
9. The student has the responsibility for initiating appeals.
10. The student is responsible to treat others with equality in regard to race, creed, and national origin.
11. The student is responsible to institutional discipline whenever campus rules and regulations are violated as well as civil punishment when prescribed.
12. The students are responsible for maintaining and upholding the image of the college.
13. The students are responsible to contribute to the learning environment of the college.

Student Conduct

The following comments and rules are meant to enhance Umpqua Community College and its campus. Students here are no less a citizen of the general community. They maintain all the rights that were previously accorded them. The college, because it is the central figure of the academic community, has certain obligations that need to be reflected as rules in the goverance of student discipline and conduct.

Together students, staff, and administration have developed rules to guide student behavior. It is your responsibility to know and abide by these regulations. These rules are made to help us obtain the goals and objectives that we set for the college and ourselves. The basic assumption is that college students will conduct themselves as ladies and gentlemen at all times both on and off the campus. This broad concept of personal honor allows great freedom of behavior. But such freedom must be accompanied by the responsibility of maintaining an atmosphere of mutual trust.

Umpqua Community College needs to preserve and protect itself as a center of independent judgment and criticism; and because an infraction can jeopardize the rights of every student, certain areas of conduct need be mentioned specifically to give clarification.

1. The choice of campus dress to classes and college functions is to be left to the discretion of the students. It is the student's responsibility to be aware of what the instructor requires for class attendance, or the dance committee for a dance, etc.
2. Smoking is permitted, when you have reached the legal age, on campus and in the student lounge. No smoking is allowed in classrooms, the library, or any posted areas. The use of proper receptacles is your responsibility.
3. Gambling is prohibited. It is asked that poker chips or other devices not be used and that all games that lead to gambling be discouraged.
4. Card playing is allowed in the card room located in the recreation area of the Campus Center. It is not to be accompanied by gambling or indecent language. No card playing is allowed in the classrooms, library, and campus center lounge.
5. Falsification of records is in violation of admission policies. Any student who falsifies records cannot be accepted on that data; and if already enrolled, must be subject to expulsion.
6. The use of alcoholic beverages and dangerous drugs, including marijuana, is prohibited. Students or anyone else, regardless of age, cannot have in their possession or be under the influence of alcohol or drugs on campus or at any college sponsored event.
7. In the destruction or theft of private or public property those involved will be held legally responsible for their actions.
8. The wearing of shoes is required in all buildings. In addition to sanitary reasons, students are requested to wear shoes as part of their responsibility to uphold the image of college.
9. Offensive conduct is not becoming a college student and should not be condoned by students and staff alike.
10. The disruption of the regular and essential operations of the institution in any manner is prohibited.
11. Cleanliness is important to both the individual and the college. It is the student's responsibility to his peers, his college and himself to keep clean.
12. The possession of firearms on campus is prohibited for any student.

Parking Regulations

The numbered parking areas in front of the Administration Building and along the sidewalk adjacent to the parking lot are reserved for faculty and staff parking. Traffic signs are posted for student protection. Traffic and parking regulations will be enforced by the issuance of parking tickets by the Douglas County Sheriff's Department.

ASUCC Constitution

Section One

We, the Associated Students of Umpqua Community College, do hereby establish and ordain this Constitution as the foundation for a student goverment, the purpose of which shall be to contribute to the education and welfare of the individuals composing the Associated Students.

ARTICLE 1—NAME

The name of the organization shall be the Associated Students of Umpqua Community College.

ARTICLE II—OBJECTIVES

The objectives of the Associated Students of Umpqua Community College shall be to represent the students of Umpqua Community College in transactions with school officials and outside organizations, to encourage the formation and maintenance of clubs and organizations as expressed in this constitution.

ARTICLE III—COLORS, TEAM NAME AND MASCOT

The official college colors shall be Kelly green, Ivory and Tan. The official team name and mascot shall be the Timbermen.

ARTICLE IV—MEMBERSHIP

Membership in this organization shall be granted to any students registered in either the College Transfer Division or the Vocational-Technical Division, for nine (9) or more credit hours.

Honorary membership shall be reserved for any person who has performed distinguished service for Umpqua Community College and its Associated Students.

No member shall be discriminated against because of race color, creed, or sex.

ARTICLE V—THE STUDENT COUNCIL

The Associated Student Officers and Representatives shall be a body of members to be selected by the Associated Students in a general election.

ARTICLE VI—NOMINATIONS

Any member of the student body may file for an Associated Student Office, if he meets the qualifications set forth.

ARTICLE VII—ELECTIONS

RULES AND REGULATIONS CONCERNING ELECTION PROCEDURES

SECTION 1

Any student wishing to run for an office must submit a petition for nomination, as described in Article III of the By-Laws to the Public Relations Manager.

SECTION 2

All election campaigning shall be carried out one week prior to elections. No campaigning will be allowed on election days, but signs may remain in place.

SECTION 3

All election campaign propaganda must conform to Publication Board Policy.

SECTION 4

All general elections shall be by secret ballot.

SECTION 5

Special elections shall be called by the Student Council when necessary.

SECTION 6

The Public Relations Manager shall supervise all election procedures to assure proper and valid voting results.

ARTICLE VIII—VACANCIES

SECTION 1—SUCCESSION

a. In case of a vacancy in the office of President, the Vice President, in-charge of task forces, shall assume the duties of the office of President. In the case of vacancies occurring in both offices simultaneously, the Vice President in-charge of activities will assume the office of President.

b. If any other office is vacated, the procedure outlined in Article VIII, Section 5 will be followed.

SECTION 2—ACADEMIC STANDING

a. In the event that a Student Council member fails to maintain the required minimum grade point average, he shall be placed on probation for a period of one term. If he fails to attain the required 2.00 GPA within his probationary period, he shall be removed from office.

b. The vacancy shall be filled as stated in Article VIII, Section 5.

SECTION 3—ABSENTEEISM

a. In the event an officer or representative misses three meetings during any one term, and cannot show just cause to the Council for absenteeism, he shall be removed from office.

SECTION 4—IMPEACHMENT

a. In the event that an officer of the Associated Students is found guilty of infractions of duties specified in Article IX, and unless he can provide just reason for his actions satisfactory to two-thirds of the voting Student Council members, he shall be removed from office.

b. The vacancy shall be filled as stated in Article VIII, Section 5.

SECTION 5—FILLING OF VACANCIES

a. In the event of any office being vacated, except the Presidency, for any reason, the following procedure will apply:

1. The President shall call for nominations by petition from the collective student body.
2. By a two-thirds vote of the Student Council, a replacement shall be selected from those persons nominated, to serve the duration of the term.
3. If there are no nominations to an office, the President shall appoint a qualified individual to fill the vacancy. This appointment shall be subject to a two-thirds approval of the Student Council.
4. The nominee-appointee shall assume office immediately.

ARTICLE IX—TENURE AND DUTIES OF ASSOCIATED STUDENT OFFICERS AND REPRESENTATIVES

SECTION 1—TENURE

The tenure of office of all Associated Student officers and Representatives shall begin when stipulated in Article IV, Sections 1 and 2 of the By-Laws, and end at the meeting of the seventh week of the following Spring Term, and remains an ex-officer until the end of Spring Term.

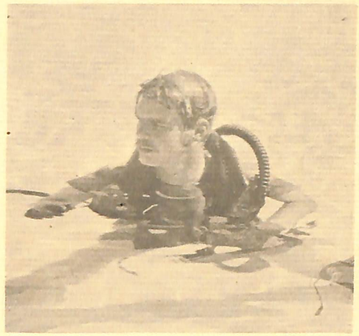
SECTION 2—DUTIES OF OFFICERS

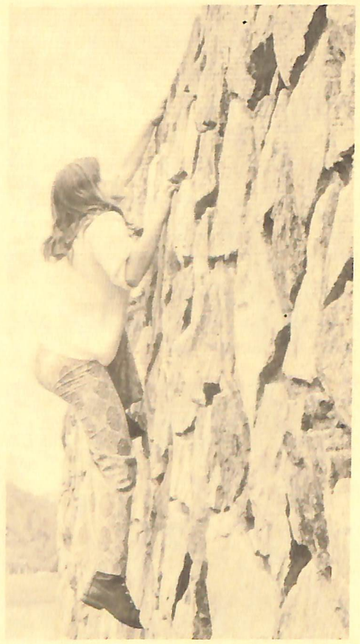
a. President

1. The President shall be chairman of the Student Council.
2. He shall preside at meetings of the student body and the Student Council.
3. He shall represent the Associated Students of Umpqua Community College at all official functions.
4. In the event of an emergency, the President shall be vested with the power to act for the Associated Students. The President shall report any such action at the first Student Council meeting following the emergency.
5. He shall carry out the provisions of this Constitution and its By-Laws.
6. The President shall have the power to veto any action taken by the Student Council which he feels is not in the best interest of the Associated Students.
7. The President shall be an ex-officio member of all committees. He shall be vested with the power to appoint and dissolve committees.
8. The President shall be responsible for having the agenda for Student Council meetings published prior to the regularly scheduled meeting time.
9. The President shall appoint a parliamentarian.
10. The President shall have the power to see that the necessary action is taken to fulfill those actions of the Associated Students, as voted on by the Student Council.
11. He shall assume the responsibility of being a leader of the students.

b. Vice President in Charge of Task Forces

1. The Vice President in charge of task forces shall assist the President and preside over the Student Council in the event of his absence.
2. The Vice President in charge of task forces shall succeed to the office of the President in the event of that officer's resignation or disqualification.
3. The Vice President in charge of task forces shall direct said forces as shall be assigned from time to time by the President and/or the Student Council.
4. He shall be the chairman of the Constitution and By-Laws Committee.
5. He shall assume the responsibility of being a leader of the students.





c. Vice President in Charge of Activities

1. The Vice President in charge of Activities shall assist the President and preside over Student Council if both the President and Vice President in charge of task forces are absent.

2. The Vice President in charge of activities shall succeed to the office of President if both the President and the Vice President in charge of task forces resign or become disqualified.

3. The Vice President in charge of activities shall be chairman of the Activities Committee and the Inter-club Council.

4. He shall carry out to the best of his ability any duties assigned to him by the President.

5. He shall assume the responsibility of being a leader of the students.

d. Public Relations Manager

1. The Public Relations Manager shall assist in the coordination among the administration, the student body and the Student Council.

2. He shall be responsible for communicating matters of interest to the local news media.

3. He shall assist the Director of Student Services in the publishing of the Quarterly Activities Calendar and the weekly "Timbermen Log".

4. He shall be in charge of handling all special and regular elections and shall see that Article VII of this Constitution is upheld.

5. He shall carry out to the best of his ability any duties assigned to him by the President.

6. He shall assume the responsibility of being a leader of the students.

e. Business Manager

1. The Business Manager shall have charge of student body financial records under the supervision of the Director of Student Services.

2. He shall be chairman of the Budget Committee.

3. He shall submit a weekly statement of finance and a monthly financial statement to Student Council.

4. He shall carry out to the best of his ability any duties assigned to him by the President.

5. He shall assume the responsibility of being a leader of the students.

f. Recording Secretary

1. The Recording Secretary shall work with the President to prepare and publish an agenda before each scheduled student Council meeting.

2. He shall be responsible for keeping written records of all Student Council meetings.

3. The Recording Secretary shall keep on file all official documents of the student body, including a copy of the ASUCC Constitution, and other official club constitutions.

4. He shall provide the chairman of each committee with a list of the members of his committee together with all the papers and instructions intended for it.

5. He shall carry out to the best of his ability any duties assigned to him by the President.

6. He shall assume the responsibility of being a leader of the students.

g. College Transfer Division and Vocational-Technical Division Representatives

1. The Representatives shall represent the division from which they are elected.

2. The Represntatives shall inform the Student Council as to the wishes of the Associated Students.

3. All representatives shall serve on the Activities Committee.

4. They shall carry out to the best of their ability any duties assigned to them by the President.

5. They shall assume the responsibility of being a leader of the students.

ARTICLE X—THE STUDENT COUNCIL

SECTION 1—THE STRUCTURE OF THE STUDENT COUNCIL

a. The Officers of the Student Council shall consist of the President, the Vice President in charge of task force, the Vice President in charge of activities, the Public Relations Manager, the Business Manager, and the Recording Secretary.

b. The body of Representatives shall consist of College Transfer Representatives and the Vocational-Technical Representatives.

c. There shall be an advisor serving in an ex-officio capacity.

d. No member of the Student Council shall have more than one vote.

e. There shall be no absentee voting.

f. The Student Council shall meet weekly during the academic year and at the call of the President, with exception of finals week and vacations.

SECTION 2—POWERS OF THE STUDENT COUNCIL

a. The student Council shall have power to review the qualifications of any Associated Student member who is nominated for office, as outlined under the specific requirements of the office.

b. The Student Council shall have the power to initiate amendments to the Constitution.

c. The Student Council shall have the power to determine the policies and activities, take council with committees and have general management of the Associated Students.

d. The Student Council shall have the responsibility of custodianship of student body monies.

e. The Student Council shall have the power to call for general and special elections.

f. The Student Council shall require all officers and members of ASUCC to comply with the provisions of this Constitution and its By-Laws.

g. The Student Council shall have the power to take such action, as they may deem necessary, to carry out the functions of student government, which do not conflict with the Constitution and its By-Laws.

h. The Student Council shall have the power to approve and to revoke all clubs and organizations and their constitutions.

i. Any action by the President may be overridden by a two-thirds vote of all voting members of the Student Council, at or before the next regular meeting.

j. The Student Council shall have the power to change and add By-Laws by a two-thirds vote of the council.

k. The Student Council shall make recommendations to the college administration concerning the welfare of the students.

ARTICLE XI—FINANCE

SECTION 1

During Fall Term, the Business Manager, with the assistance of the Director of Student Services, will prepare a tentative budget for the following school year. This budget will then be presented to the Student Council for approval prior to submitting it to the College Board of acceptance. The budget shall amount to anticipated revenue and expenditures.

SECTION 2

All vouchers shall be originated by the Business Manager and approved by the Director of Student Services.

ARTICLE XII—INITIATIVE—REFERENDUM—RECALL

SECTION 1—INITIATIVE

By means of a petition, signed by twenty percent of the Student Body members, a special election shall be held for initiative measures.

SECTION 2—REFERENDUM

A special petition, signed by thirty percent of the Student Body members, shall refer to a special election any measure passed by Student Council.

SECTION 3—RECALL

A member of the Student Council, by petition of thirty percent of the Student Body members, shall be referred to a special election for the purpose of recall.

SECTION 4—REGULATIONS

a. All petitions circulated for signatures must be cleared for ambiguity, by the Public Relations Manager.

b. The Public Relations Manager shall assign a ballot title and cause a special election to be held upon the issue, within 15 days of the day all petitions are filed.

c. The election results must be posted within two days after the election by the Public Relations Manager.

d. The Student Council shall act in accordance with the election outcome.

ARTICLE XIII—RATIFICATION AND AMENDMENT

SECTION 1—RATIFICATION

This Constitution shall take effect when it has been passed by the Student Council and has been ratified by a two-thirds majority of the votes cast by the Associated Students in an election.

SECTION 2—AMENDMENTS

a. Amendments may originate in Student Council, where two-thirds of the voting members must be in favor of the proposed amendment, or they may originate by petition of twenty percent of the ASUCC members.

b. The proposed amendment shall, after having been posted for two weeks, be presented by ballot to the student body, where it must receive a two-thirds majority of the votes cast in an election, wherein a minimum of one-fourth of the eligible ASUCC members participate, in order to become an amendment to this Constitution.

ARTICLE XIV—BY LAWS

SECTION 1

The By-Laws shall interpret the Constitution and shall be added as needed.

SECTION 2

By-Laws may originate in any Student Council meeting by a two-thirds majority of the voting members.

SECTION 3

These By-Laws are subject to change or addition by a two-thirds majority of the voting members of the Student Council.

ARTICLE XV—PARLIAMENTARY GUIDE

The Student Council shall use as its parliamentary guide the latest edition of Robert's Rules of Order. If in conflict, the Constitution and By-Laws shall supersede the Parliamentary Guide.

ARTICLE XVI STANDING COMMITTEES

SECTION 1

The following committees shall be permanent standing committees:

a. There shall be an activities committees, which will be chaired by the Vice President in charge of activities, and consist of all four of the representatives, rally squad and all other interested full-time students. The committee shall meet weekly during the academic year except during final week, and plan student activities. The committees shall make all recommendations directly to Student Council by the Vice President in charge of activities.

b. The Budget Committee shall be chaired by the Business Manager and shall consist of the Director of Student Services and two students appointed by the President and approved by Student Council.

c. The Constitution and By-Laws Committee shall be chaired by the Vice President in charge of task force and shall consist of the Director of Student Services and two students appointed by the President and approved by Student Council.

d. There shall be an Inter-club Council chaired by the Vice President in charge of activities. It shall meet monthly and coordinate functions being sponsored by the various clubs. Each club must send at least one representative to the meetings, having one vote per club.

ASUCC By-Laws

Section Two

ARTICLE I—THE STUDENT COUNCIL

SECTION 1—OFFICERS

The elected officers shall be President, Vice President in charge of task forces, Vice President in charge of activities, Recording Secretary, Public Relations Manager and Business Manager.

SECTION 2—REPRESENTATIVES

a. The Representatives shall be a body of members to be elected by their constituents in a general election.

b. Two Representatives shall be selected from the College Transfer Division and two from the Vocational-Technical Division.

ARTICLE II—QUALIFICATIONS OF OFFICERS

SECTION 1—PRESIDENT

a. The elected President of the Student Body shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits during his tenure of office.

c. He shall have a GPA of 2.00 or higher for the term prior to nomintion or he must have an accumulative GPA of 2.00.

d. He shall maintain a current GPA of 2.00 his tenure in office, except for one term on probationary status.

e. He must have attended UCC at least one term prior to nomination.

f. He shall not hold an executive position in any college club or organization for more than one term.

SECTION 2—VICE PRESIDENT IN CHARGE OF TASK FORCE

a. The elected Vice President shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.

c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accummulative GPA.

d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.

e. He must have attended UCC at least one term prior to nomination.

f. He shall not hold an executive position in any college club or organization for more than one term.

SECTION 3—VICE PRESIDENT IN CHARGE OF ACTIVITIES

a. The elected Vice President in charge of Activities shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.

c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accumulative GPA.

d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.

e. He must have attended UCC at least one term prior to nomination.

f. He shall not hold an executive position in any college club or organization for more than one term.

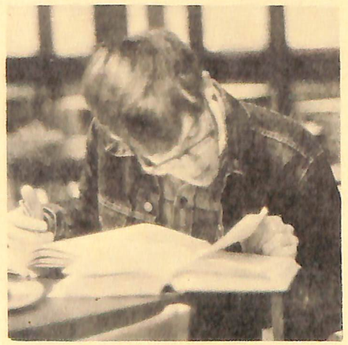
SECTION 4—PUBLIC RELATIONS MANAGER

a. The Public Relations Manager shall have sophomore standing during his proposed tenure of office.

b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.

c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accumulative GPA.

d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.



e. He must have attended UCC at least one term prior to nomination.
f. He shall not hold an executive position in any college club or organization for more than one term.

SECTION 5—BUSINESS MANAGER

a. The Business Manager shall have sophomore standing during his proposed tenure of office.
b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.
c. He shall have a GPA of 2.00 or higher for one term prior to nomination or a 2.00 accumulative GPA.
d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.
e. He must have attended UCC at least one term prior to nomination.
f. He shall not hold an executive position in any college club or organization for more than one term.

SECTION 6—RECORDING SECRETARY

a. The Recording Secretary shall have either Freshman or Sophomore standing during his proposed tenure of office.
b. He shall be a full-time student of Umpqua Community College carrying 12 or more credits.
c. He shall have a GPA of 2.00 or higher for the term prior to nomination or a 2.00 accumulative GPA.
d. He shall maintain a current GPA of 2.00 for his tenure in office, except for one term on probationary status.
e. He must have attended UCC at least one term prior to nomination.
f. He shall not hold an executive position in any college club or organization for more than one term.

SECTION 7—COLLEGE TRANSFER DIVISION AND VOCATIONAL-TECHNICAL DIVISION REPRESENTATIVES

a. The students desiring the office of Representative must be full-time students taking at least 12 hours in the division they want to represent.
b. One of the representatives shall be a freshman, the other may be either a freshman or sophomore.
c. They shall have a GPA of 2.00 or higher the term prior to nomination or a 2.00 accumulative GPA.
d. They shall maintain a current GPA of 2.00 for their tenure in office, except for one term on probationary status.
e. They shall not hold an executive position in any college club or organization.

ARTICLE III—NOMINATIONS

SECTION 1

To present a petition for a specific student body office, it should be signed by 25 full-time student body members (nine or more credit hours) and sent to the PUBLIC RELATIONS MANAGER, no later than the regularly scheduled Student Council meeting of the third week of Spring Term, or the third week of Fall Term.

SECTION 2

No active member who is to be a candidate for nomination shall petition for more than one office.

SECTION 3

Each petition for nomination shall contain:
a. Name and student body number of only one candidate.
b. The mailing address of that candidate.
c. A statement of the candidate's qualifications for the office or reasons for running.
d. A statement that the candidate is willing to accept election.
e. The name of the office desired.

ARTICLE IV—ELECTIONS

SECTION 1—SPRING TERM ELECTIONS

a. Nominations for the offices of President, Vice President in Charge of Task Forces, Vice President in Charge of Activities, Public Relations Manager, Business Manager, and Recording Secretary shall be made by petition bearing the minimum of 25 signatures of the members of the Associated Students by the close of the second week of Spring Term.
b. Nominations shall be presented to the Student Council for approval of qualifications at the regularly scheduled Student Council meeting during the third week of Spring Term.
c. The Student campaigns will proceed during the fourth week of Spring Term and continue up until election day.
d. The general student body election shall occur on the Tuesday and Wednesday of the fifth week of Spring Term.
e. Newly elected officers will assume office at the beginning of the seventh week of Spring Term.
f. A procedure for voting and counting of the ballots will be presented by the Public Relations Manager to the Student Council for approval.

SECTION 2—FALL TERM ELECTIONS

a. Nominations for the offices of the College Transfer Division Representatives and Vocational-Technical Division Representatives shall be made by petition bearing the minimum of 25 signatures of the members of the Associated Students, by the close of the second week of Fall Term.
b. Nominations shall be presented to the Student Council for approval of qualifications at the regularly scheduled Student Council meeting during the third week of Fall Term.
c. The student campaigns will proceed during the fourth week and continue up until election day.
d. The general student body election will occur on the Tuesday and Wednesday of the fifth week of Fall Term.
e. The newly elected officers will assume office and duties immediately.
f. A procedure for voting and counting the ballots will be presented by the Public Relations Manager to the Student Council for approval.

ARTICLE V—RALLY SQUAD

SECTION 1

The Rally Squad shall consist of not more than five students of either sex.

SECTION 2

All Rally Squad members shall be full-time students.

SECTION 3

All Rally Squad members shall have a GPA of 2.00 or higher the term prior to nomination or a 2.00 accumulative GPA.

SECTION 4

All Rally Squad members shall maintain a current GPA of 2.00 for their tenure, except for one term on probationery status.

SECTION 5

All Rally Squad members shall be nominated in accordance with Article III of the By-laws.

SECTION 6

A selection committee consisting of the Director of Student Services, Rally advisor, Athletic Director, and official representative for each club and the ASG Vice-President in-charge of Activities, who will be the chairperson, shall select among those approved by council, who will be on Rally. This committee will designate a time and place for this purpose and notify those involved. The selection process will be completed by the end of the fourth week of fall term.

SECTION 7

The Rally Squad shall adhere to the rally code.

SECTION 8

The tenure of Rally Squad will be the same as representatives.

SECTION 9

The Rally Queen shall be a member of Rally Squad chosen by the members of Rally and approved by Student Council

SECTION 10

All Rally Squad members must attend Activities Committee and will have one vote each. All Rally Squad expenditures must be submitted to Activities Committee and approved by Student Council.

ARTICLE VI—CLUBS AND INTEREST GROUPS

SECTION 1

Each club or interest group must seek to function, at least in part, as a service club, contributing some positive and worthwhile service to the college.

SECTION 2

All clubs and interest groups must submit a petition to the Student Council, with at least 15 names to determine if there is sufficient interest. All clubs and interest groups must maintain an active membership of at least 5 members.

SECTION 3

All clubs and interest groups must submit a constitution and by-laws to the Student Council for recognition of the club and its constitution and by-laws. Any amendments to the recognized club or interest group's constitution must be a two-thirds vote of Student Council.

SECTION 4

Any club or interest group, which is presently non-functioning, shall be given a period of one term in which to reorganzie its membership and to comply with the sections of this article. If any club or interest group fails to meet these requirements of reactivation within this time period, it will lose any status that it previously held as a part of the Associated Students of Umpqua Community College.

SECTION 5

All recognized clubs and interest groups may have a representative at the Student Council meetings. No officer of ASUCC-Student Council shall hold an executive position in any college club for more than one term.

SECTION 6

Each club must send at least one representative to the monthly inter-club Council meetings, with one vote per club. Each interest group may send a non-voting representative to the inter-club council.

SECTION 7

Each club must have an advisor who shall be aproved by Student Council.

SECTION 8

Interest groups may exist with the approval of Student Council by a two-thirds majority.

UMPQUA COMMUNITY COLLEGE 1964

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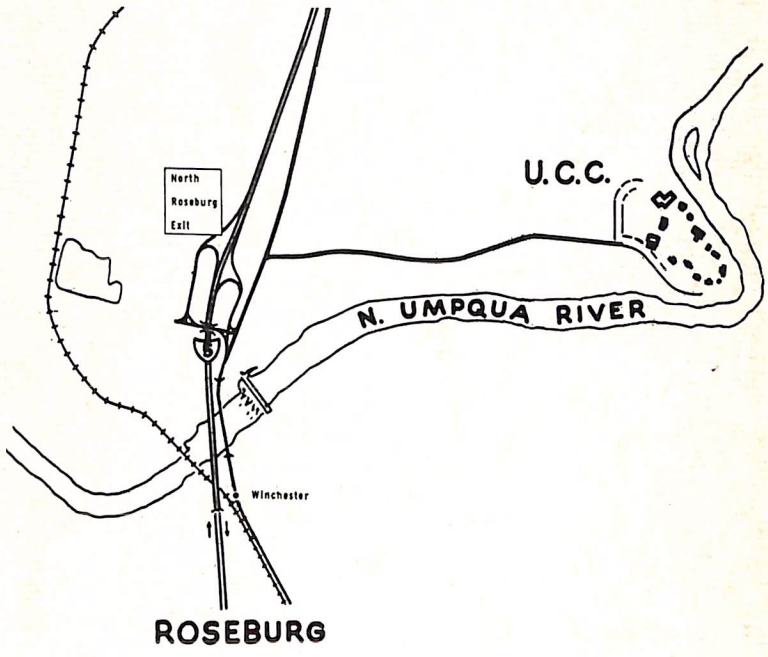

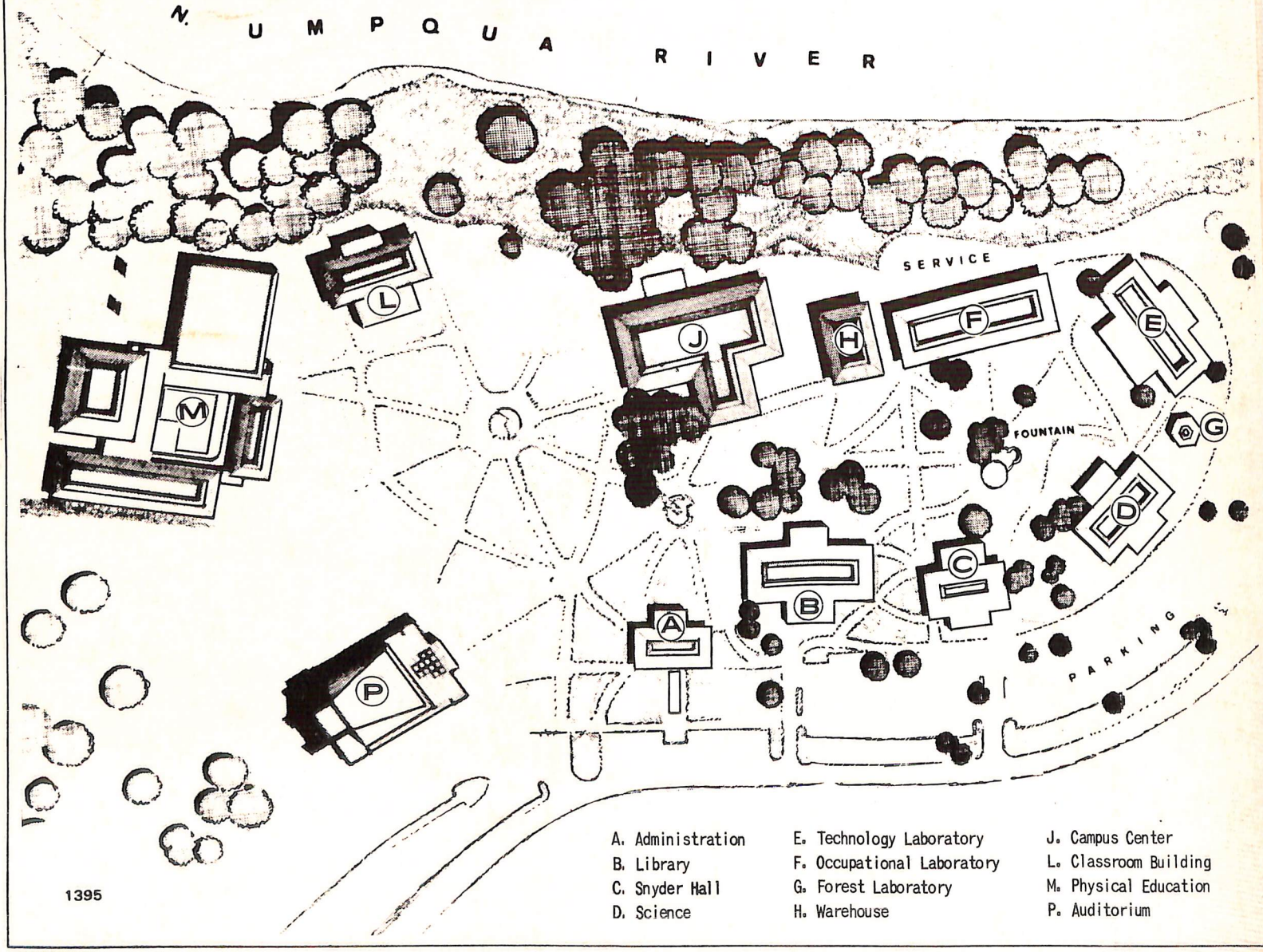

A. Administration
B. Library
C. Snyder Hall
D. Science
E. Technology Laboratory
F. Occupational Laboratory
G. Forest Laboratory
H. Warehouse
J. Campus Center
L. Classroom Building
M. Physical Education
P. Auditorium

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